



August 2009

NEXT CHAPTER MEETING

September 16, 2009 (Wednesday)

6:00 PM to 9:00 PM

The Yard – Manchester, NH

PLEASE SEE THE PMI-NH WEB PAGE FOR –

- **The latest details on the September 2009 monthly chapter meeting.**
- **An important upcoming announcement to members about a new chapter initiative.**

FROM THE PRESIDENT'S DESK

Please look for Ray's latest letter in next month's edition of the PMI-NH Chapter Newsletter.

Editor's Note

With warmer and sunny weather finally arriving in August, many people are taking advantage of what we missed for summer weather in June and July.

There is no chapter meeting this month, so see you at the next meeting in September...

In this edition Deborah Walker presents a guest article on taking advantage of time during the summer to keep momentum if you are involved in job transition.

The July chapter meeting included presentations by a local group that facilitates networking. A number of area groups are listed under **Networking Resources** with web and meeting information.

Finally, there's a contribution by Karen Thorpe, the chapter Treasurer, telling what's the position of keeping the finances for PMI-NH is all about.

Contributions for future newsletters are welcomed and may be eligible for PDU's. Just get in touch with me for details at: Newsletter@pmi-nh.org

Steve Lapinkas, PMP
Editor

Inside This Issue:

- 2 Board Member Profile – Treasurer
- 3 Summer Job-Search Strategies by Deborah Walker
- 4 - 5 Networking Resources

Board Member Profile

Treasurer

The Treasurer is an elected position with a 2-year commitment that currently runs through June 30, 2010. My involvement with the Chapter Board started in February this year.

The Treasurer can be thought of as the financial steward of the local chapter. Some of the responsibilities of the position include:

- Creating and presenting monthly financial reports for the Board
- Filing Federal and NH State tax returns
- Attending both board and chapter meetings
- Paying chapter bills and balancing the chapter checkbook.

Chapter activities and operations result in a number of expenses that the Treasurer must deal with. These are offset from both fees and other sources of income to the chapter.

Examples of expenses are:

- Meals for chapter meetings
- Books for study groups
- Credit cards processing fees when you sign up to attend a chapter event through Acteva.

Expenses are offset with income from these sources:

- Meeting Fees – what you pay to attend monthly chapter meetings.
- PMI Payables – the funds provided by the national PMI organization when you become a member of the PMI New Hampshire Chapter.
- Study Group fees
- Sponsors – The chapter always welcomes sponsorship. Do you know someone who would be a great candidate for a sponsor? Please let our sponsorship chairperson know at sponsorship@pmi-nh.org

My biggest challenge is filing the Federal and State Tax forms since this is the first non-profit treasurer position I have held. If you've had experience with this that you'd like to share then please get in touch with me at treasurer@pmi-nh.org.

Being a member of this chapter and now the board, I have met some great people with whom to network.

Wouldn't you like to get involved? As project managers we all should contribute back to the organization.

It's easy to get started. You can either email me with your interests, or talk to any board member at the next meeting to find the perfect fit between your talents and this organization.

Karen Thorpe, PMP
Treasurer
treasurer@pmi-nh.org

GUEST ARTICLE

Summer Job-Search Strategies

by Deborah Walker – AlphaAdvantage.com

It's easy to lose career focus during the summer months. Kids home from school, warm sunny weather and household projects tend to distract job seekers.

Additionally, the interview process often gets disrupted while employers accommodate multiple vacation schedules. These interruptions become an easy excuse to put a job search on hold until September.

Don't give in to the temptation to take the summer off. Keep your job-search momentum throughout the summer to avoid frustration in the fall.

Here are three tips to keep your job search moving forward.

Tip number 1. – Stay on track.

Keep a schedule of weekly job-search activities that include networking for leads.

Summer is a great time for increased social activities, which can quite naturally lead to discussions about your search.

Tap into your on line social network to find people who know people within your targeted companies and may be able to introduce you to hiring managers.

Summer is a great time to build a deck, paint a kitchen or landscape your yard. But don't let your project to-do list take precedence over your job search activities.

Tip number 2. – Don't get impatient.

It's easy to let job-search activities slide when interviews get delayed, rescheduled or canceled. Use your extra time to research targeted companies in greater depth. The insider information you pick up may give you the extra leg up in the interview to win out your competition.

Remember, even though the hiring process seems slower during summer companies still interview and make offers June through August.

Tip number 3. – Keep your interview skills sharp.

One tendency in summer is to neglect critical interviewing skills. Don't let this happen though. Start perfecting your interview skills BEFORE your next interview is scheduled. At a minimum you need to be able to:

- Sell your transferable skills
- Give examples of your accomplishments
- State your strengths and weaknesses
- Give reasons for short duration jobs.

Be sure that you identify and have answers for difficult career related questions that may be asked during the interview.

Conclusion

Following these three tips will help you maintain your job search momentum during the summer months.

Remember to work on the job search first, then work on your tan. Don't neglect interview skills; you'll be way ahead in September and months ahead in landing your next job.

Deborah Walker, CCMC is a career coach helping job seekers compete in the toughest job markets. Her clients gain top performing skills in resume writing, interview preparation and salary negotiation.

Learn more about Deborah Walker, Career Coach at:

<http://www.AlphaAdvantage.com>

NETWORKING RESOURCES

There are several groups in the southern New Hampshire area with the goal of helping people who have separated from their jobs or are seeking to change their career path.

Here's information on the groups available at the time this newsletter was published:

Dynamic Networking
“The Dynamic Networking Group is a group of business professionals dedicated to helping its members successfully navigate the challenges of a career transition. We believe that active and positive participation is the key to achieving positive results.”

Meets: One Monday evening per month (see web page for details)

Location: Manchester, NH – Manchester Public Library

Fee: No

Website: <http://dynamic-networking.com>

NHnetWORKS Group Networking
“There is a weekly meeting on Monday mornings in Salem called nhworks NETWORKERS sponsored by the New Hampshire Employment Security & HR State Council of New Hampshire. It's a relatively new group led by Nicole Tessier.”

Meets: Monday mornings (see web page contact for details)

Location: Salem, NH

Fee: No

Website: Contact Nicole Tessier : <http://www.linkedin.com/in/nicoletessier>

Nutfield Networking Group
“If you are currently unemployed, concerned about losing your job, or just plain looking for a new career opportunity, the Nutfield Networking Group may be the vehicle to help you get to where you want to go.”

Meets: See Yahoo group webpage for details.

Location: See Yahoo group webpage for details.

Fee: Voluntary contribution requested.

Website: http://groups.yahoo.com/group/Nutfield_Networking

Rye, NH Job Networking Meeting

“Join fellow job seekers for informal discussions of employment search strategies and networking. Learn about available library resources to support your search.

Free and open to the public.”

Meets: Mondays 10:00 - 11:30 a.m.

Location: Rye Public Library – Rye, NH

Fee: No

Website: <http://www.ryepubliclibrary.org> / contact@ryepubliclibrary.org

Network For Work

“Network For Work was founded by unemployed professionals from Southern NH who quickly realized the importance of networking to find the next job. Beginning in February, 2009 at a local coffee shop, this grass roots group quickly grew to over 700 members in just 5 months.”

Meets: Thursday Networking events (see web page calendar)

Location: Varies – see web page calendar

Fee: Yes – per event – \$10 fee with Basic membership package

No per event fee with Premiere package (\$30/month to \$139/6 months)

Website: <http://www.networkforwork.com>

Contribute! (You may also be eligible to earn PDU's too ...)

- News – Trends – Firsthand Experiences**
- Opinions – Book and Software Reviews**

as well as other PM related contributions are welcome.

For more information contact:

Newsletter@pmi-nh.org

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